(C3276)
Hutto Driving School
623 W. Front St. Suite 1200
Hutto TX 78634

Phone: (512) 846-4125
huttodrivingschool@gmail.com

SUPPLEMENTAL BTW ENROLLMENT CONTRACT

Minor/Adult

Student Name: _____ DOB: _____

Address_____ City _____ Zip: _____

Emergency Contact Name: _____ Phone _____

Emergency Contact Name: _____ Phone _____

Email: _____

Start Date: _____ Completion Date: _____

General Terms of Service

Supplemental in-car instruction must be completed within the 3-month contract period or will result in the student being removed from the program and no refund will be provided.

An extension beyond the timeline stated in the original enrollment contract can only be approved by the school owner and must be agreed upon in writing by the parent or guardian. The reasons for granting such an extension can only be for reasons beyond the student's control (i.e. student's hospitalization, student's extended illness or injury, or an extended absence (6 months or longer) from the state of Texas and/or the United States during the contract period.)

Participation in extracurricular activities, including sports, performing arts, band, or other school-related events, cannot be used as a basis to request an extension of the student contract.

If approval of an extension is granted a reinstatement fee of $100 will be applied, providing the student with an additional 30 days in which to complete the training.

In-Car Instructions

Grading/ Progress: Grading is based upon the student's ability to maintain appropriate speeds, observation, following all the rules of the roads, acknowledgement and understanding of road signs, breaking, taking proper control of the vehicle, and overall learning how to be a safe, responsible driver. Students driving progression is graded using a skills performance checklist. Skill performance checklists are completed by the instructor at the end of the scheduled drive time and are included in the student's folder.

Eligibility to Drive: Students must have their valid TX learner's permit with them in person in order to drive. If a student does not have their permit for their scheduled drive, they will be issued the "No-Show" Fee. Arriving without a valid TX learner's permit or driver's license, eyewear if required, or being impaired for any reason (lack of sleep, intoxication, medication, etc.), or wearing footwear which may impair the ability to safely operate the vehicle (heels, heavy boots, platforms, flip flops), the lesson will be canceled and considered a no-show, therefore a no-show fee will be applied.

Driving Reservations:

All behind-the-wheel appointments will be scheduled by the student, parent or guardian using the online portal that was created during registration or by emailing huttodrivingschool@gmail.com. The driving school is not responsible for scheduling or canceling driving reservations.

Students must arrive 5-10 minutes before their scheduled drive time for check-in. Late students will not be allowed to drive for that day and will have to be rescheduled. If a student must be cancelled for being late a $55.00 fee will be charged. This fee is to cover the cost of the contracted instructor who showed up for the drive time. Our driving schedules are designed in a way that provides flexibility for the students, but late arrivals put a strain on our schedules causing a delay for other students.

Parents, please make your best effort to pick up your students on time after they have completed their driving session. This helps us tremendously by staying on schedule. We strictly enforce this policy.

Cancellation of Driving Reservations:

Students, parents, or guardians are responsible for canceling driving reservations by using the online portal that was created during registration or by emailing huttodrivingschool@gmail.com.

Driving reservations must be canceled within 24 hours prior to a scheduled in-car lesson or a no-show fee of $55.00 will be applied to the student's account, and any future drives for that student will be canceled, and they will not be allowed to schedule any additional drives until that fee is paid in full. If a driving appointment is cancelled within 4 hours of the scheduled drive time the no show fee of $55.00 will apply. In addition, the student will lose that hour and will be required to purchase that hour back at the market rate of $75.00.

Cancellation Policy

A full refund will be made to any student who cancels the enrollment contract before midnight of the 3rd day, excluding Saturdays, Sundays, and legal holidays, after the enrollment contract is signed by the prospective student/parent, unless the student has completed the course and accepted a certificate of completion during that period.

After the third day, if the student does not enter the school, terminates enrollment, or withdraws, the school may retain up to $50 as administrative expenses.

Refund Policy

If a student withdraws or is terminated from the course or the provider, a refund will be issued for the portion of the in-car tuition corresponding to the services not received. The refund will be calculated based on the actual instruction received up to the last date of attendance.

- Refund calculations for behind the wheel instruction are solely based on the number of driving hours utilized. NOT observations.
- Refunds are not provided if driving time was fully utilized, regardless of any student complaint.

No show fees:

If no show fees are not paid in full within 90 days of the date they were applied, the student will be permanently dropped from the program and no refund will be given for the uncompleted hours.

Acknowledgment

I have been furnished a copy of the school tuition schedule, cancellation and refund policy, makeup policy and school regulations about absence, grading policy, progress, and rules of operation and conduct.
The school is prohibited from issuing a DE-964 or ADE-1317 if the student has not met all the requirements for course completion and the student should not accept a DE-964 or ADE-1317 under such circumstances.
This agreement constitutes the entire contract between HDS and the student, and assurance or promises not contained herein shall not bind the school or the student. Hutto Driving School maintains a business insurance policy for vehicles with coverage as required by the Texas Transportation Code, Chapter 601, and uninsured or underinsured motorist coverage. I further realize that any grievances not resolved by the school may be forwarded to the Texas Department of Licensing and Regulation, Driver Education and Safety, P.O. Box 12157, Austin, Texas 78711, or by facsimile to (512) 463-9468, or electronically to: https://www.tdlr.texas.gov/help/.
The current telephone numbers of the department (800-803-9202 or 512-463-6599) shall also be provided.

READ ENTIRE CONTRACT BEFORE SIGNING

A COPY OF THE CONTRACT MUST BE GIVEN TO THE PARENT AND THE ORIGINAL WILL BE MAINTAINED BY THE SCHOOL AND KEPT IN THE STUDENT FILE FOR AT LEAST 3 YEARS.

Signature of Parent/ Guardian/ Student (over 18) _____ Date _____

Signature of HDS Representative _____ Date _____